

# *The means: to change places for the better.*

Love Treorchy BID Initial Board Meeting

Monday 20<sup>th</sup> January 2020

12:30pm, Room 3, Treorchy Library

## **Agenda**

1. Welcome and apologies
2. Ballot result and next steps
  - 2.1 Informing the electorate
  - 2.2 Set up – scope of works (pre-April 1<sup>st</sup>)
  - 2.3 Start-up - (post April 1<sup>st</sup>)
  - 2.4 Billing – the first levy payment
3. Building the Governance capacity
  - 3.1 Board membership
  - 3.2 Responsibilities of board members
  - 3.3 Board meetings
  - 3.4 Officers and subcommittees of the board
  - 3.5 Theme or project groups
4. Articles of Association
5. Financial procedures
  - 5.1 BID bank account
  - 5.2 VAT registration
  - 5.3 Financial management, reporting and processes
6. AOB